

STERNO® FUEL USE POLICY

INTENT:

The intent of the Sterno® Fuel Use Policy is to provide a safe environment within the Wappingers Central School District facilities when working with Sterno® Fuel.

OBLIGATIONS:

To adhere to federal, state, location and district rules and regulations when working with Sterno® Fuel. Any renter planning to utilize Sterno® Fuel on Wappingers Central School District property agrees to follow all safety protocols and ensure compliance.

POLICY:

Solid alcohol (Sterno®) heating of food is permitted at the Wappingers Central School District provided that the following precautions are taken to prevent ignition of combustible materials and to ensure the safety of occupants. This policy applies to the in-house use of Sterno® by the Wappingers Central School District and all outside individuals, groups, organizations, or agencies using district facilities.

- Sterno® use is permitted in specific public spaces (i.e. cafeteria, public assembly space, meeting and conference rooms only).
- Sterno® is not permitted for use in private classroom spaces, theaters, or other non-public areas.
- All Sterno® heating devices must be attended to at all times.
- A certified 10 pound ABC dry chemical fire extinguisher must be available within ten (10) feet of the serving table or tables.
- Approved tools must be available for the smothering of the flame if needed, i.e. snuffer paddle.
- Sterno® shall be placed under the appropriate devices before lighting. Sterno® shall be lit only by the means of a long handled match or butane lighter.
- Once lit, the Sterno® shall not be moved while it is burning.
- Only regular table cloth covers shall be used; paper or plastic table coverings are not permitted.
- Combustible materials such as plates, napkins, plastic utensils, cups or similar products must be separated by a minimum of three feet on each side from the Sterno®.
- Sterno® must be immediately extinguished with an approved tool(s) when the food tray is empty or the Sterno® is no longer needed.
- To prevent any spill, seal opening with the original Sterno® cap once cool.
- Do not place the Sterno® in the trash. All Sterno® devices, whether used, partially used, or unused, must be removed from school district property at the end of the event.

Please find attached a copy of the Sterno® Chafing Fuel Safety Tips poster.



CHAFING FUEL SAFETY TIPS

ALWAYS



ALWAYS use CAUTION when handling OPEN FLAME products



ALWAYS use a blunt object, such as a spoon, to pry off the lid



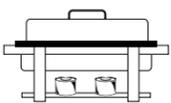
ALWAYS cup hand over lid when opening can



ALWAYS remove excess gel from lid if it is being used as a regulator

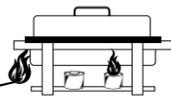


ALWAYS wash fuel residue from hands



ALWAYS place the can underneath the chafing dish or beverage urn before lighting

ALWAYS make sure cans are placed securely in equipment



ALWAYS use a long handled match or butane lighter to light cans



ALWAYS use a can cap, snuffer paddle, regulator or saucer to extinguish flame



ALWAYS wait until can is cool before touching



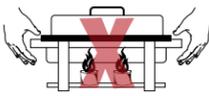
NEVER use a sharp knife to pry off lid



NEVER use a lit can to light another can



NEVER carry lit cans



NEVER carry chafing dishes or beverage urns with lit cans



NEVER touch cans while still hot



NEVER allow decor, loose clothing, napkins or tablecloths near flame



NEVER allow hair to fall near flame



NEVER use hands to extinguish flame



NEVER blow out flame of Gel or Hot Spot® to extinguish

NEVER



View a short chafing fuel training video



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